

2013 ASCRA Board Meeting Minutes -- 13 April 2013

The Board meeting started at 2:17 PM at Gudgell Park Community of Christ. Robin Cross, WØFEN called the Board meeting to order and Doug Shaw, WAØEMX gave an opening prayer.

Ray Knapp WA2GTM, and Chuck Brady KAØGFC, were present via teleconference bridge. Chuck Palmer NØONN, James Craft ADØAC, Robin Cross WØFEN, Doug Shaw WAØEMX, Terry Redding W6LMJ, Larry Ragan NØAIX, and Mike Thayer KMØS were present in person. David Bland KBØGR, attended the Board meeting as an observer.

James Craft, secretary, reported on election results compiled by the Election Committee. All who were elected and not elected have been contacted.

Minutes from the 2012 Board Meeting were accepted as posted without discussion.

Secretary's Report was presented by James Craft and accepted with no comments.

Treasurer's Report was submitted by Chuck Palmer and accepted with no comments.

Executive Director's report was presented by Doug Shaw:

- a. Corrected expenditure for Spectacular radio class supplies submitted.
- b. Special thanks to Stephen Lufcy, KØOU for participating as VE at Spectacular.
- c. Recommended club to use Facebook page to announce WØSHQ/ASCRA activities.
- d. Recommended further use of web resources to announce ASCRA activities.
- e. Recommended change of list servers from Graceland to Larry's List host.
- f. New internet access has been obtained for WØSHQ activities.
- g. Echolink system is an ongoing work in progress.
- h. Terry Redding volunteered to take over editorial duties from Executive Director after discussion, and was appointed as Editor of In-Service.
- i. Antenna repairs at WØSHQ are ongoing, will not be ready for World Conference activities.
- j. Triennial members meeting held at Gudgell Park was a success, with special thanks to the Hams in Space team and Associated Radio for donating door prizes.
- k. ASCRA has received a letter of appreciation from the Denver EOC for supporting training operations in 2012/2013 through Echolink.
- l. Executive Director will submit annual report to church administration.

The **Executive Director's report** was accepted without further discussion.

Robin Cross, President, gave his report:

- a. Special thanks to all who participated in the Denver EOC training exercise.
- b. Special thanks to Terry Redding for accepting position as newsletter editor.
- c. Special thanks to all board members for supporting ASCRA during the last year.

The **President's report** was accepted without further discussion.

Officers for the 2013/2014 term were nominated:

Terry Redding nominated, and Chuck Palmer was second, Robin Cross for President. Presidency was sustained by vote of the quorum

Terry Redding moved that all current officers should be sustained.
All officers were retained by vote of the quorum without discussion.
Doug Shaw was appointed by the President to another term as Executive Director.
Terry Redding was appointed by the President as newsletter editor.
Larry Ragan was appointed by the President as member database administrator.
Doug Shaw was appointed by the President as station/repeater trustee, with James Craft to train for possible future appointment.

Positions for Awards Manager and Webmaster are vacant.

No Old Business was considered by the Board.

New Business:

Actions/Expenditures were approved for 2013:

- a. Echolink system
- b. Ham Radio Deluxe 6.0 upgrade
 - i. Ray Knapp commented that he has been using this software with great success.
- c. New operating positions with existing equipment.
- d. IHQ facilities approval needed for antenna additions.
 - i. Discussion was held on ways to improve lines of communication with decision makers.
- e. Executive director to inventory surplus radios and equipment for future sale to support station upgrades.
- f. Box fan to be purchased for use at WØSHQ since IHQ will not approve repair of HVAC equipment in place.
- g. Leadership contacts with IHQ need to be developed to enhance communications potential.
- h. Local EMCOMM activities in the Kansas City metro area should have ASCRA participation.
- i. The local Central Stakes chapter of ASCRA should be reactivated.
- j. New chapters are being organized in Denver, CO and Central Missouri.
- k. No new expenses have been submitted for WØSHQ upgrades.

Budget:

- a. Proposed increase In-Service budget to \$660 from \$500 to cover postage.
Discussion held, Doug Shaw and Mike Thayer move for vote, increase accepted.
Sponsor needs to be billed for advertisements, has not paid since 2009.
- b. Proposed increase in New Member Development.
Discussion held, consensus to keep at \$100 since funds haven't been spent in years.
- c. Amended proposed budget carries after vote.

The following budget was approved for 2013-2014:

IN SERVICE:	\$660
New Member Development:	\$100
PO Box 73 fees:	\$60
Copies:	\$20
License Fees:	\$20

Miscellaneous: \$20
Total: \$880

d. Discussion on possible raffle of equipment to membership. No action taken.

e. Discussion on Executive Council Activities was held. No action taken.

f. Discussion was held on Membership Database:

1. Updates need to be timely processed
2. Policy needs to be in place for routine updates for historical purposes and preventing false mailings.
3. New data retention/usage policy needs to be put in place to protect member data and comply with applicable law. Terry Redding moves for committee to develop policy. Robin Cross nominates James Craft to head committee and nomination carries.

g. Website Status/Update from Larry Ragan:

1. Having issues with MacOS server.
2. Need to update Apache server in order to bring new Joomla site online.
3. Larry will proceed to transition website this year.
4. Website will include newsletter and weekly net check-ins.

The Board took a ten minute break at 4:30 PM

h. Social Networking report by James Craft:

1. Wall security is enabled for Facebook page.
2. All posts on Facebook page are publicly visible and moderated.

i. Reunion Grounds on the Air (ReGOTA)

1. Abbreviation list for WØSHQ usage should be developed based on campground name.
2. Chapter callsigns may be used.
3. Weather, health, and safety traffic should be prioritized.
4. Regular ASCRA net frequencies should be used.

j. Remote base operations at WØSHQ:

1. Terry Redding demonstrates W4MQ software
2. Terry Redding moved to allocate funds for remote base construction at WØSHQ, and donated a Kenwood TS-480HX radio for this purpose, James Craft seconds, and motion carried.
3. \$500 limit on expenditure beyond radio.

k. Central Stakes Chapter:

1. Must reorganize and have new meetings to generate interest.

l. Rocky Mountain Chapter:

1. Must submit policy and articles of organization for official recognition.

m. Miscellaneous:

1. Yahoo groups – board communication needs to improve with member's group

Recognitions:

- a. Steve Lufcy for usage of Gudgell Park congregation for general and board meetings.
- b. Hams in Space group for program at general meeting.
- c. Ernie Miles, WB2UJL for his years of service to the board and ASCRA.
- d. David Atkins, WØDZX for his years of service to the board and ASCRA.

James Craft moved to nominate Ernie Miles for the 2013 Arthur B. Church Memorial Service Award for his years of dedicated service to ASCRA. Robin Cross was second. Vote of quorum sustained this award which will be presented later.

Mike Thayer and Robin Cross moved to adjourn the meeting at 5:30 PM. Sustained by quorum.

Respectfully Submitted,

James R. Craft, ADØAC
ASCRA Secretary